

Arts Undergraduate Society Student Council Agenda

**Date and Time:** June 23rd, 8 PM

**Location:** Zoom; **meeting ID: 864 2423 5159**

1. Call to order:

The meeting was called to order at: 8:05pm PT

1. Land Acknowledgement
2. Adoption of the agenda:

“BE IT RESOLVED THAT the agenda be adopted as presented.”

Moved: Joshua Seconded: Yasmine

1. Membership: Introductions, New Members, Declaration of Vacancies
AMS Rep - Carter

AMS Rep - Lawrence

AMS Rep - Joshua

AMS Rep - Matthew

Arts Student Senator - Justin

President - Nealie

VP Academic - Aadhya

VP Admin - Peter

VP Engagement - Kana

VP Finance - Noah

VP Internal - Axel

VP Student Life - Chelsea

VP External (proxy) - Delphina

CNERS SA Rep - Ashley

Geog Rep - Natasha

PSSA Rep - Lia

Arts History Rep - Yasmine

Executive Assistant to the President - Sarvenez

Clerk - Grace

1. Speaker’s Business
2. Minutes of the Previous Meeting:

“BE IT RESOLVED THAT the Minutes of the meeting held on June 5th be accepted.”

Moved: Axel Seconded: Yasmine

1. Presentations (max. 10 mins each)
2. AUS 2020-2021 Budget Proposal

Budget Breakdown of Each:

* General Information:

Noah:

* 2nd half term in person => uncertain until Sept.
	+ In person events budgeted in budget
* Enrollment: 16,000 (from Dean’s office)
* Membership fee: $13 per person
* Need telephone in office => in case of emergencies

Nealie:

* Why higher membership fee: Dean’s office looking to expand Arts degrees (BIE and BMusic) to over 17,000 students this year
	+ Estimate only 16,000 students will pay fees this year
* No print costs (sustainability reasons)
* Food & refreshment budget cut b/c of current reasons
* Information gathering process this year => why we don’t reach as many students in arts as we’d like to
* Within $1500 - Equity and consulting firm: internal structure of AUS and why we alienate black/indigenous students
* Last ~$2500: potential executive team building trip (unconfirmed for now)
* First year committee: ~$5000 going into social events, taking place in 2nd term
	+ May move numbers around
* Miscellaneous: sanitary products (hand sanitizer etc)
	+ In case school events are allowed (ex. Pop-up events)
* Academic Portfolio Budget (Aadhya):
* Focusing on workshop on mental health
	+ Mental Health Week: collaborating w/ multiple student societies and departments, going to be big event
* Tutoring - includes academic support
	+ Create incentives for students to attend events and increase review sessions
* No print costs this year

**Motion** to extend presentation time by 20 minutes.

Moved: Yasmine Seconded: Matthew

(Vote passes)

* Administration Portfolio Budget (Peter):
* Vending Revenue - UBC sharing profits w/ vendors, AUS no revenue stream (why projected 0)
* Booking Revenue/Locker Revenue - accounting for going back to school January
* MASS Maintenance - new microwaves, kettles, water machine, in general making space more welcoming
	+ Also hiring student worker to maintain student space
* Office Admin - b/c of break-ins, investing in a safe in president’s office
	+ Looking to have mosaic sheets on current transparent glass doors (privacy and security measure)
	+ Office supplies/printing supplies
* Food & Refreshment - also scaled down (For council meetings and socials)
* Arts Student Centre - since just broke ground, looking into other ways to engage w/ students about ASC when going back
* Second Special Project - Equity and Inclusion team
* Engagement Portfolio Budget (Kana):
* Promotion/Advertising $1000 less - now based through social media, very limited types of physical printing types of activity
	+ Includes student associations
* Website Management - some parts out of date, need to re-do website; consulted w/ UBC Communication services to decide cost
* Email accounts - finding more professional domain
* Merchandise: looking into creating crewnecks for people in AUS
	+ Have something commemorative this year through merchandise
* Agenda printing costs - subscription services (Adobe, G-suite, etc)
	+ May change depending on paying photographers/videographers
* Miscellaneous: analytics related programming/motivational purposes
* External Portfolio Budget (Delphinia):
* Grant (~$500/month)
* Career fair - mostly going into venue, Alumni Centre
* Hotel expenses - professional development budget
	+ Mostly spent on events (assuming going back to normal)
* Miscellaneous: Zoom Pro for term one for events going online
* Special Projects: Term 2 events (Karaoke night, community building events)
* Finance Portfolio Budget (Noah):
* Faculty of Arts Contribution: Exclusive programming for Arts students (Co-op)
* Department of Club Grants: Hoping to get club grants out faster
	+ ~$2500 each club can receive
* Student Conference Grants: support for going to academic conferences
	+ Reduced b/c only partial amount was spent last year; unsure about conferences this year
	+ Unlikely to spend this much this year
* Special projects: also investing into energy efficiency for AUS
	+ Makes more sense to consolidate
* Internal Portfolio Budget (Axel):
* Miscellaneous: mostly team-building
* No referendum this year
* Volunteer Appreciation: also part of team-building
* Student Life Portfolio Budget (Chelsea):
* KickstART going to be online
	+ ~$2000 going to be prize money for students
* Arts Week - Term 2
* Venue Rental - would like to use Alumni Centre
* Food & Refreshments - Gala
	+ Alcohol Costs - Gala (also from sponsors so lower amount)
* Rentals & Licenses - Party buses, dance floors; for food licenses in certain events
* Miscellaneous - back-up
* Ticket Revenue - amount referred from money 2 years ago
* Keep social events free for students
* Promotion/advertising fees - used as decor/entertainment
* Team registration - collab with other clubs, going to pick up other items
* Council teams - supplement other activities needed
	+ Renting Buchanan paint events (paint, ladders, etc)

Discussion:

* Justin:
	+ 16,000 for Arts constituents enrolled: air on side of caution
	+ Executive Budget: Question regarding first-year committee’s budget
		- Lawrence: last year’s budget was enough, due to miscommunication spent way more than allocated for first-year committee
	+ Academic Budget: only $37,000 on budget, but most are going into training; How much is it going towards events in the second semester?
		- $700 on training and hired accordingly; budgeted according to last year

**Motion** to extend by 15 minutes.

Moved: Justin Seconded: Matthew

Discussion (continued):

* Yasmine:
	+ Clarification under Admin Portfolio, for Food and refreshment
		- Actual money for council ~$2300; considering supporting local businesses (Syrian refugee groups, local businesses other than AMS catering)
			* Socials also coming out of this budget line
* Noah:
	+ Focus on AUS, supporting higher-quality catering and services around UBC
	+ Difficult to evaluate whether amount is exact
* Matthew:
	+ General info: Why is photocopying and printing is 0?
		- Accounted for in admin budget’s office administration ($2200)
		- Making more accessible for AUS staff; printing costs accounted for
		- Certain account codes AMS requires to use, challenging for AMS to rename
			* Not omitting any budget lines for now; budget line labels are not reflective of how AUS operates now
* Justin:
	+ Admin Budget: spending $3000 on MASS maintenance, Arts Student Centre complete in one year (if all goes well), not sure good investment for MASS if it’s going to be returned to UBC office spaces
		- Last Break-in: took the safe
			* $3000 budget on purchasing furniture initially, but at this point does not make sense
			* Student contract work take up ~$900, other parts are going into commissions for photography/new microwaves, kettles
				+ Latter are easily transferable to ASC
			* ASC project timeline quite unreliable (comparing to other campus projects)
			* Safe and glass mosaic: prevent more things being lost; would want to keep certain things in office
				+ Need some sort of preventive measures
			* Mosaic, safe, and printing part of office admin
			* Ensure volunteer position will be checklist jobs
				+ Accountability measure w/n Admin portfolio

**Motion** to extend 15 minutes.

Moved: Lawrence Seconded: Yasmin

Discussion (continued):

* Yasmine:
	+ Internal’s volunteer appreciation
		- token of appreciation for meal, budget money for this (instead of personal expenses)
* Matthew:
	+ Finance - departmental club grants
		- Can reassess later, but would like to keep 2nd term in mind
		- Clubs rely a lot on these grants
* Yasmine:
	+ Where is the allotted money going into, how do we put it back to the student body?
		- Nealie: when we get more info, come back w/ updated version of budget; may end up running w/ surplus
			* Some ideas: Philanthropy, donations, bursary/scholarship, etc
			* Collab w/ council and study body
* Justin:
	+ Academic: Humanities/Social Science Conference, what is the plan for Honorariums? (ex. Number of people?)
		- Since we don’t pay for profs/speakers, it’s a way to compensate them w/ gift cards and appreciate
* Matthew:
	+ External: Last year’s revenue donated to Showpass
		- Unlikely to get revenue this year, unwise to project revenue
* Justin:
	+ Admin: Special Project => specifically Club Administrator working w/ AUS and Departmental Clubs (building bridges through various programming)
		- Arts Week events, could be anything not concrete for now
* Matthew:
	+ Internal: Elections in Sep/March; for March assuming things are going to be normal
		- Brainstorming ways of doing elections for September
			* Reimburse campaigns?

**Motion**: “BE IT RESOLVED THAT the AUS Council approves the 2020-2021 AUS Budget be adopted as presented”

Moved: Matthew Seconded: Yasmine

Motion passed by simple majority.

1. Executive Reports (max. 5 minutes each)

**President:**

-budget passed

-working on orientation

**Academic:**

-final touches on hiring (1:1 w/ directors, having them transition)

-full meeting with directors/co-chairs next week

**Administration**

-process of hiring team, finishing interviews next Monday

-working on different projects with whole team

**Engagement**

-finishing hiring, hiring analytics

-Internal FB group

-AMA session w/ UBC’s VP; questions on upcoming school year

 -forum in FB group

-social media projects

**External**

-hired volunteer

-finishing interviews

-sponsorship opening soon

**Finance**

-finalizing team

**Internal**

-hiring

-orientations

**Student Life**

-whole team hired, currently working on KickstART

**Chief AMS Representative**

-AMS Council meeting tomorrow

-operations committee => new system for clubs/constituencies

-governance committee redefining AMS Code on what a constituency should be

**Motion** to accept all reports other than those already accepted

MOVED: Aadhya SECONDED: Yasmine

Vote passes

1. Senate Report

 -met with VP Academic for University => fall semester

 -textbook accessibility

 -precedent going forward => so students can spend less on textbooks

 -meeting w/ faculty => survey 5 weeks into semester on online learning

 -weekly deadline

 -Admissions: at cusp of approving credits for IB/AP/GCE courses

 -would like students to do Covid-impact survey

1. Departmental Club and Year Representative Reports (max. 2 mins)

Arts History (Yasmine):

-Visual Arts Association and Belkin Art Gallery => merch events for school year

 -some in-person events next year: socially distant tours, discussion w/ curators

1. Committee Reports (max. 5 minutes each)

 -nothing to report

1. Old Business
2. New Business (max. 10 minutes each)
3. Supporting Documents
* AUS 2020-2021 Budget
1. Next Meeting: Mid-July 2020
2. Adjournment:

There being no further business, the meeting was adjourned at: 9:59pm PT